



HEALTH & SAFETY AT WORK POLICY STATEMENT

This organisation is fully committed to ensuring the health and safety of our employees, clients, customers, visitors and any other persons who may be affected by our work activities. To assist us in achieving our objectives, we have prepared a comprehensive **Health and Safety Policy & Procedures Manual**, designed to act as a central reference point for all health and safety related matters and intended to assist us in protecting all our personnel whilst at work, as well as enabling the organisation to fulfil its legal and moral obligations.

In addition to comprehensive guidance and advice about health and safety at work, the manual also includes details of our policies and arrangements with respect to the following issues:-

Violence at Work

Equal Opportunities

Alcohol & Drugs

Environmental Management

The manual can be inspected at these premises during normal working hours. Please enquire at Reception for further information.

The overall responsibility for the implementation of our Health and Safety management systems is vested in the Board of Directors. To assist them in their duties, South Wales Safety Consultancy Limited are available to provide support and advice on strategy and day-to-day Health and Safety related matters. They may be contacted by telephoning (029) 2062 8763 or by visiting their website www.swsconsultancy.com.

Signed: 

Position: *MANAGING DIRECTOR*

Date: *20th MARCH 2018*

