

Business Continuity Statement Coronavirus - Covid-19

The safety and health of our team, our customers, the public and all our families are our first consideration.

As an organisation we are currently undertaking the measures below. We are monitoring daily Government updates and will expand and adapt the measures below as a minimum.

As of March 18th 2020 we have:

- Kept everyone updated on actions being taken to reduce risks of exposure
- All staff updated contact numbers and emergency contact details
- Ensured managers know how to spot symptoms of coronavirus and are clear on the actions they need to take
- Ensured there are places to wash hands with hot water and soap at our head office and site welfare facilities
- Avoided using shared pens when signing in and out of site
- Provided guidance on washing or sanitising hands and encouraged everyone to wash their hands regularly
- Provided sanitising and disinfecting materials

Administrative staff have commenced working from home. All communication and email systems are working as needed and there is no anticipated disruption in service to our customers.

We wish all our customers and colleagues the very best during this time.

Kind Regards,

John Weaver Contractors